Commonwealth of Virginia
Database Index Reporting Form

1. Public Body Name & Numeric Code: Virginia Tourism Authority (320)

4. Point of Contact: Pat Arthur

2. Database Title: Registration System

5. Phone Number: 804-371-8119

3. Database Acronym: REG

6. Signature & Date: *Pat Arthur*
July 16, 1999

7. Database Description and Contents:

Provides central storage for information pertaining to Seminars offered by the Virginia Tourism Authority. This system tracks/reports money collected by VTC for seminar participants, generates a transmittal form for the Accounting Department reflecting payments, generates Name Tags, and various other reports necessary for conducting their Seminars.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

8. Date of Last Update: June 22, 1999   **9. Frequency of Update:** ___ Daily, ___ Weekly, ___ Monthly, Other: As needed

10. Formats Available and Schedule of Fees:

a. Format Text delimited, or any SQL supporting database (Access, oracle, Informix, Foxpro, etc.)

  b. Cost None/Variable

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).